

Program for Leading Graduate Schools  
**Ph.D. Program in Empowerment Informatics**  
School of Integrative and Global Majors  
University of Tsukuba

## Guidelines for Special Admission – February 2018

**For applicants being made an offer by the University of Tsukuba to enroll in its graduate course**

In 2013, the Ph.D. Program in Empowerment Informatics, proposed by the University of Tsukuba, was adopted as one of the “Programs for Leading Graduate Schools” sponsored by the Ministry of Education, Culture, Sports, Science and Technology (MEXT) in Japan. Since its launch, the Program has been accepting students each year and currently there are the first, second, third and fourth batches of the students studying in this Program.

While promoting participation of industry sectors, medical services, and overseas research institutions, the University now aims to establish and develop an integrated master’s and doctoral degree program of world-class guaranteed quality that provides interdisciplinary approaches transcending the boundaries of the research fields such as engineering, art, business science, and clinical medicine. With such new approaches, the University attempts to take the leading role in making fundamental reforms in postgraduate education systems.

For further details, please refer to our website (<http://www.emp.tsukuba.ac.jp/english/>).

If you wish to apply for the Program, please submit your application by taking the following steps.

Application Period: 18 - 19 January	Examination Day: 1 February	Results Released on: 16 February
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### 1. MAXIMUM NUMBER OF SEATS AVAILABLE

Special admission is designed for applicants who have been made an offer by the University of Tsukuba to enroll in its graduate school from April 2018.

For entry to the 1st year of the Program: A few or more students

For entry to the 3rd year of the Program: A few or more students

(NOTE)

This 5-year Ph.D. program is an integrated master’s and doctoral degree program. The third year of the Program is equivalent to the first year of general doctoral courses.

### 2. ELIGIBILITY

Applicants must:

- have been made an offer by the University of Tsukuba to enroll in its graduate course (master’s or doctoral degree program) from April 2018

- have been approved to apply for the Ph.D. Program in Empowerment Informatics (EMP) by a research supervisor that they wish to work with. The supervisor must be one of the EMP faculty members.

(NOTE)

Applicants need to select their research supervisor from the EMP faculty members that belong to the Graduate School of Systems and Information Engineering, Graduate School of Business Sciences, Graduate School of Comprehensive Human Sciences (Master's Program in Medical Sciences, Doctoral and Master's Programs in Art and Design, Doctoral Program in Clinical Sciences, Doctoral and Master's Programs in Kansei, Behavioral and Brain Sciences, Doctoral and Master's Programs in Psychology, Doctoral and Master's Programs in Nursing Sciences), and Graduate School of Library, Information and Media Studies.

### 3. APPLICATION SUBMISSION

Please submit your application form and other related documents listed in 9. DOCUMENTS REQUIRED FOR SUBMISSION in person by the due date given below.

**Application period:**

Thursday, 18 January 2018 - Friday, 19 January 2018 (Between 9am and 5pm)

**Application needs to be submitted to:**

The Office of Ph.D. Program in Empowerment Informatics (EMP Office)

Room 3A218, Level 2, Building 3A, University of Tsukuba

### 4. PRESENTATION SLIDES

Please submit a copy (copies) of your presentation slides that you are going to use for your oral examination by the due date given below.

**Submission due date:** Tuesday, 30 January, no later than 5pm

Submit a soft copy of your presentation slides (PDF) to: [emp-admission@un.tsukuba.ac.jp](mailto:emp-admission@un.tsukuba.ac.jp)

\* Your PowerPoint presentation slides should have white backgrounds. The size of the presentation slides should not exceed 5MB.

### 5. EXAMINATION METHODS

The oral examination will be conducted on **Thursday, 1 February 2018**.

The examination takes the form of a presentation and an interview. You will be asked to offer a presentation about your research plan and career plan followed by an interview. Admission decisions are based on evaluation of the interview and documents submitted.

**【For entry to the 1st year of the Program】**

Research Plan Presentation	5 minutes
Career Plan Presentation	5 minutes
Interview	10 minutes

### **[For entry to the 3rd year of the Program]**

Research Achievement & Plan Presentation	10 minutes
Career Plan Presentation	5 minutes
Interview	15 minutes

The examination time will be announced in 'Information for Examinees' sent to you via email after your application is lodged.

(NOTE)

- You need to save your presentation slides in your PC and bring it to the examination site for your presentation. Just in case, save the slides in your USB and bring it to the examination site as well.
- If you wish to use a Mac computer, please bring a VGA adapter to connect it to a projector.

## **6. EXAMINATION SITE**

**Place:** Area 3, the University of Tsukuba

The details of the examination schedule and place will be notified in 'Information for Examinees' sent to you via email after your application is lodged.

## **7. APPLICANTS WHO NEED SPECIAL ASSISTANCE**

If you have a disability and need special assistance, please contact the EMP Office no later than Tuesday, 16 January 2018 for arrangements.

## **8. DOCUMENTS REQUIRED FOR SUBMISSION**

### **i. Application Form**

Get signatures from the Chair and your planned supervisor of the program that has already offered you admission.

### **ii. Reference Card & Photo Card**

Attach the same photos to the cards.

### **iii. Research Plan**

Summarize your research plan after enrolling in this Program within 1,000 characters (Japanese) or 500 words (English). The font size should be 11 point and the layout of the form should not be changed. Tables, figures, and other graphics should not be included in the form.

Your research plan will mainly be assessed according to the following four criteria that examine to what extent you have;

- expertise and presentation skills appropriate for Empowerment Informatics
- fundamental skills for interdisciplinary research
- the ability to investigate issues from multiple perspectives

- the potentiality to play active roles in an international society.

iv. Career Plan

Summarize your career plan after completing this Program (earning your doctoral degree) within 1,000 characters (Japanese) or 500 words (English). The font size should be 11 point and the layout of the form should not be changed. Tables, figures, and other graphics should not be included in the form.

Your career plan will mainly be assessed according to the following three criteria that examine to what extent you have;

- the qualities needed to take an initiative as a global leader
- the potentiality to develop and pass on technology that matches the needs of the society
- the abilities to tackle and resolve complicated social issues.

v. Letter of Acceptance

Submit a copy of the Letter of Acceptance issued by the University of Tsukuba.

vi. Graduate Certificate/ Degree Certificate (prospective) & Academic Transcript

**【For entry to the 1st year of the Program】**

Submit official documents issued by the university where you earned/are expected to earn your bachelor's degree.

**【For entry to the 3rd year of the Program】**

Submit official documents issued by the university(ies) where you earned/are expected to earn your master's degrees.

Submit a copy of academic transcript of bachelor's study or a summary letter of undergraduate education. This document is used for reference only.

(NOTE)

Applicants who completed (are expected to complete) their course outside the University of Tsukuba need to provide grade point average (GPA) indicated in an official document if available.

vii. TOEIC Official Score Certificate/ TOEFL Examinee Score Report/ IELTS Academic Test Report Form

Submit an original copy of TOEIC Official Score Certificate, TOEFL Examinee Score Report, or IELTS Academic Test Report Form of the test you sat for in April 2015 or later.

Applicants who have already submitted the original copy when applying for the program to which you initially wished to be admitted, please have the certificate/record reissued and submit it.

All applicants who fall under one of the categories given below are asked to submit a request letter given in **viii** in order to be exempted from this requirement.

- 1) Those whose first or native language is English
- 2) Those from a country where English is an official language

3) Those who completed their undergraduate course fully conducted in English.

viii. Request Letter

If you wish to request the exemption for TOEIC, TOEFL, or IELTS Academic score requirements as given above, submit a request letter that briefly summarizes your own linguistic background including your academic history and English language proficiency.

## 9. EXAMINATION FEES

Not required.

\*All the applicants entitled to this admission have already paid their examination fees.

## 10. RELEASE OF RESULTS

The examinee numbers of successful applicants will be posted to our website (<http://www.emp.tsukuba.ac.jp/english/>) on Friday, 16 February. Letters of Course Enrollment Permission will be sent to the successful applicants by registered mail on the day.

(NOTE)

Any inquiries made about results cannot be responded to.

## 11. ENROLLMENT PROCEDURES

Admission Procedures Documents will be sent to the successful applicants on day, Friday, 16 February 2018. When you fill in 'Affiliation' fields in the required forms, please write 'School of Integrative and Global Majors' under 'Graduate Course' and 'Ph.D. Program in Empowerment Informatics' under 'Research Course'.

**Submission Period:** Early in March 2018 (tentative)

\* Please check the Admission Procedures Documents for further details.

**Admission Fees:** 282,000 yen

\* The following students will be exempted from admission fees.

- MEXT scholarship students
- Students who will be enrolled in this Program from the third year straight after completing any of master's courses at the University of Tsukuba in March 2018

**Tuition Fees:** 535,800 yen per year (Semester 1: 267,900 yen Semester 2: 267,900 yen)

Students enrolled in this Program are entitled to an exemption and a deferment of tuition fees.

Please do not pay your tuition fees before your course starts.

Who is eligible:	Exemption type	Tuition fees
Students enrolled in the 1st year	A half exemption	Semester 1: 133,950 yen Semester 2: 133,950 yen

Students enrolled in the 3rd year	A full exemption	Nil
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### Others

International applicants must acquire a Status of Residence suitable for entrance to a graduate school, in accordance with the Immigration Control and Refugee Recognition Act (Cabinet Order No. 319 of 1951), before beginning enrollment procedures. Those who wish to enroll in this Program as an international student must acquire Status of Residence as a “Student.”

## 12. OTHERS

### 1. Choosing pathway when progressing to the second year

The first-year students are able to choose whether they continue their study in this Program when progressing to the second year. Students who wish to transfer to other master’s course can apply for the transfer to the master’s course to which they were originally admitted or other courses before progressing to the second year of the Program. The propriety of transfers is determined at each graduate school to which students admitted.

### 2. Empowerment Dormitory

The first-year and second-year students are requested to stay in dormitory called the Empowerment Dormitory. An on-campus dormitory room is available for each student.

### 3. Financial Support

Students enrolled in this Program are entitled to receive financial support of 180,000 JPY in the form of stipend until March 2020 and 70,000 JPY after April 2020. Any students receiving other forms of financial aid such as the Japanese Government (MEXT) Scholarship and JSPS Research Fellowship for Young Scientists (DC) are not entitled to apply for this financial support scheme.

## 13. CONTACT INFORMATION

Office of Ph.D. Program in Empowerment Informatics (EMP Office)

School of Integrative and Global Majors, University of Tsukuba

1-1-1 Tennodai, Tsukuba, Ibaraki 305-8573 Japan

Phone: 029 853 8740

Email: [info@emp.tsukuba.ac.jp](mailto:info@emp.tsukuba.ac.jp)

# Ph.D. Program in Empowerment Informatics

## Program Faculty

### 【Research Supervisor】

Name	Position & Affiliation	Field of Research
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Kazuhiko KATO kato@cs.tsukuba.ac.jp	Professor, Faculty of Engineering, Information and Systems Doctoral and Master's Programs in Computer Science, Graduate School of Systems and Information Engineering	Distributed Information Systems
△ Yutaka ABE abe@kz.tsukuba.ac.jp	Professor, Faculty of Engineering, Information and Systems Doctoral and Master's Programs in Engineering Mechanics and Energy, Graduate School of Systems and Information Engineering	Energy Systems Engineering
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Yoshiaki OHSAWA osawa@sk.tsukuba.ac.jp	Professor, Faculty of Engineering, Information and Systems Doctoral and Master's Programs in Policy and Planning Sciences, Master's Program in Service Engineering, Graduate School of Systems and Information Engineering	Policy and Planning Sciences
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△ Koichi MIZUTANI mizutani@iit.tsukuba.ac.jp	Professor, Faculty of Engineering, Information and Systems Doctoral and Master's Programs in Intelligent Interaction Technologies, Graduate School of Systems and Information Engineering	Medical Electronics, Welfare Technologies, Instrumentation Engineering and Ultrasonic Electronics
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Gaku SHOJI gshoji@kz.tsukuba.ac.jp	Associate Professor, Faculty of Engineering, Information and Systems, Doctoral and Master's Programs in Engineering Mechanics and Energy, Graduate School of Systems and Information Engineering	Structural Reliability Engineering

Name	Position & Affiliation	Field of Research
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△ Hiroyuki KITAGAWA kitagawa@cs.tsukuba.ac.jp	Professor, Center for Computational Sciences Doctoral and Master's Programs in Computer Science, Graduate School of Systems and Information Engineering	Data Engineering
Itaru KITAHARA kitahara@iit.tsukuba.ac.jp	Professor, Center for Computational Sciences Doctoral and Master's Programs in Intelligent Interaction Technologies, Graduate School of Systems and Information Engineering	Computer Vision
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○ Nobuhiro OHKOHCHI nokochi3@md.tsukuba.ac.jp	Professor, Faculty of Medicine Master's Program in Medical Sciences & Doctoral Program in Clinical Sciences, Graduate School of Comprehensive Human Sciences	General Surgery
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Masashi YAMAZAKI masashiy@md.tsukuba.ac.jp	Professor, Faculty of Medicine Master's Program in Medical Sciences & Doctoral Program in Clinical Sciences, Graduate School of Comprehensive Human Sciences	Orthopaedic Surgery
Atsuyuki MORISHIMA morishima-office@ml.cc.tsukuba.ac.jp	Professor, Faculty of Library, Information, and Media Science Doctoral and Master's Programs in Library, Information and Media Studies, Graduate School of Library, Information and Media Studies	Crowdsourcing, Data Engineering, Database Systems

Last updated on 1 April 2017

- Appointed until 31 March 2018
- Appointed until 31 March 2020
- △ Appointed until 31 March 2021
- ▲ Appointed until 31 March 2022